



## **AMI Diploma Certification Requirements & Application Guide**

### **To qualify for certification, you must:**

- Attend at least 90% of lectures and Montessori material demonstrations.
- Attend at least 90% of all other course components, including supervised practice, discussions, reading seminars, reviews, and material making.
- Complete 90 hours of observation and 90 hours of practice teaching in classrooms led by AMI 3-6 trained teachers and submit reports.
- Submit reference albums assigned by the Trainer.
- Complete required essays, student reflections, and other written assignments.
- Successfully pass written and oral exams.

This certification document is legally binding and must be signed upon course acceptance.

### **General Information**

- The course is organized into modules of intensive study, demonstrations, and practical work with Montessori materials, reading seminars, discussions, material making, and other personal and professional development activities.
- Organizer: Manama Montessori Training Center
- Course Schedule: See the separate Course Schedule document. The schedule may be subject to change if necessary.

### **Course Language**

- The course is conducted in English. Interpretation into other languages may be considered based on interest.

### **Course Fees and Other Expenses**

- Application Fee: BHD 200
- Course Fee: See the Payment Options document for a detailed breakdown of payment plans.
- Additional costs to budget for outside course fees include:
  - Travel and accommodation expenses for observation and practice teaching.
  - Material making
  - Printing of course compendiums for each reference album (students may print independently or use the training center's perforated paper printing service).
  - Purchase of obligatory reading books before the course starts.
  - AMI membership fee (mandatory during the course, purchased through the training center).



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### Application Process

**First Step:** Apply Online: Fill out the official online application form and pay the BHD 200 application fee. Once submitted, we will contact you within 5 working days with the next steps.

**Second Step:** Prepare the following documents:

- A one-page handwritten motivational essay answering: Why do you want to take the AMI 3-6 Diploma Course?
- Curriculum Vitae (CV).
- Proof of highest acquired education qualification.
- Two professional reference letters.
- Signed AMI Diploma Certification Requirement.

**Third Step:** Online Interview: After submitting all required documents, we will schedule an online application interview to discuss the course, answer your questions, and ensure you understand the course requirements.

**Fourth Step:** Acceptance & Enrollment: If accepted, you will receive the Course Handbook and Contract. The contract must be signed in two copies within two weeks of acceptance. Once the course begins, students are required to sign the documents at the training center. A signed copy will be returned to you.

Applicant Name:

\_\_\_\_\_

Applicant Signature:

\_\_\_\_\_

Date: \_\_\_\_\_

Manama Montessori Training Center

Authorized Signatory:

**Thana jaberi**